



## Volunteer Job Description

**WORKING HOURS:** Minimum of two consistent shifts per week for a commitment of 4-5hrs/week

**VACATION/SICK DAYS:** 2 per semester

**HOLIDAYS:** Holidays and Break Days off

**BREAKS:** 15-minute break for every 4 hours worked

### **ESSENTIAL JOB FUNCTION:**

Volunteers will be providing our members with a positive role model and assisting to serving our mission “to enable all young people, especially those who need us most, to reach their full potential as productive caring and responsible citizens.” Volunteers will be mentoring youth ages 6-18 years old, help run the programs, projects, games and activities. Their focus will be on providing fun, educational, and safe environment for club youth. Volunteers are expected to treat the position as they would a job.

### **SKILLS/KNOWLEDGE REQUIREMENTS:**

1. Exhibits professionalism.
2. Patience/understanding nature.
3. Ability to be flexible in fast changing environment.
4. Demonstrates strong communication skills.
5. Must be able to demonstrate ability to work with people from diverse racial/cultural/socioeconomic backgrounds.

**TO APPLY** please fill out the application here:

<https://docs.google.com/document/d/16JUt9cXBap022Vt5eM2UgbogUaehisXzqZ6J3ieMtxk/pu>  
b or person at 311 S Lincoln St. If you have any questions, please email Anna at [lsvolunteercoordinator@bgcbloomington.org](mailto:lsvolunteercoordinator@bgcbloomington.org).